

# Notary Public

Service provided to Phillipsburg Library courtesy of  
ZULYMAR NIEVES - commission Ex.: 3.7.28

**Cost:**

PFPL Library Card Holders: **Free**

Non-Card Holders: \$2.00 donation

Three document max per day, any additional documents will be \$2.00 per document.

**Availability:** Services will be provided as a walk-in service when available. No services will be performed 20 minutes prior to closing.

Monday & Thursday evenings

Tuesday & Friday Afternoons

Wednesday Mornings

Please be sure to **call ahead to confirm availability** for the day as it is subject to change.

- Anyone seeking notary service must present a valid photo ID: Driver's License, Passport, or other ID, deemed sufficient by the notary of identifying the person.
- The library will not provide witnesses. Customers cannot ask library staff or library patrons to be a witness. If a witness is needed, the witness must be known by the individual seeking notary services and provide valid photo identification (listed above).
- Documents must be fully filled out except for signature before meeting with the notary. They must be signed in front of the notary for the signature to be verified.

Notary Service is **not** available for all documents. Some of these include: Deeds, Depositions, Durable Powers of Attorney, Form I-9s, Living Trusts, Living Wills, Medical Directives, Wills, and electronic banking documents of any kind. These are just some examples of things we **cannot** notarize as these can require technical or legal knowledge and are beyond the scope of this simple, free service. **THE NOTARY MAY, AT HER DISCRETION, DECLINE TO PROVIDE NOTARY SERVICE.**

## Se Habla Español

I am not an attorney licensed to practice law & may not give legal advice about immigration, or any other legal matter or accept fees for legal advice